



Junior Project Manager

USA - Philadelphia area (West Chester, PA) - or Home office

[DNS/DHCP/IPAM]

Company Overview: Efficient IP [www.efficientip.com]

EfficientIP is a global provider of the most advanced and comprehensive DDI (DNS, DHCP, IP Address Management) products available. Efficient IP's SMART DDI approach offers enterprises and service providers a unique appliance based solution to intelligently simplify and automate design, deployment and management of the critical DDI infrastructure.

SOLIDServer™ centralizes all information from the IP plan and DNS and DHCP servers in one single interface and gives customers a consolidated overview to control the deployment of infrastructures and network services (VoIP, Datacenters, etc.).

Efficient IP has built strategic relationships with a number of software and hardware market leaders to develop complementary solutions and to enable new offerings from partners. This includes Microsoft, VMware, IBM, HP, SUN Microsystems, Dell, Red Hat, Novell, Cisco and ISC.

Efficient IP's client base includes hundreds of the most demanding companies in all business sectors to include General Motors, Pfizer, Netflix, John Hopkins University, Vodafone, EADS, Cap Gemini, HP, STMicroelectronics and T-Mobile with an established presence in the US, EMEA and APAC.

Efficient IP offers a fast-paced, action-oriented environment. We promote a culture that embraces innovation, change, teamwork, and strong partnerships.

Location: US (Philadelphia area or home based office)

Travel: Occasionally nationally

The Jr. Project Manager will assist the Sr. Project Manager in the management of multiple software project activities, project implementations and administrative support. In this role, you will assist as follows:

- Create/update project plans including a master plan for all active projects
- Participate in customer meetings
- Coordinate projects, track progress and communicate internally and externally
- Projects can range from small to large in size and complexity

Responsibilities:

- Provide project support to Sr. Project Manager and other internal groups to include Professional Services, Sales and Sales Engineering
- Assist in coordinating project tasks, tracking progress and updating project management tool with project status
- Create/update project plans using MS Project and/or MS Excel
- Communicate with clients during the project lifecycle

Requirements:

- Degreed professional with 1-3 years project management experience with preference given to working in a software company
- Must have experience in a client-facing capacity and possess excellent communication skills [written and verbal], excellent organization skills with an attention to detail
- Fluent in relevant software tools needed for the job specifically MS Suite of products [Word, Excel, PPT] and MS Project
- A proven track record of managing software projects, using appropriate processes and tools, delivering results.
- Understanding and interest with software/ network technical applications and a willingness to tackle new and unfamiliar challenges and complex projects.
- Able to work part of a team with the ability to perform tasks independently
- Must be able to work in the US without any type of sponsorship.

What We Offer:

We offer a great opportunity to grow with our company, in a rapidly advancing and strongly innovative environment.

At EfficientIP, we fully believe in congeniality in the workplace and in our relationships with our customers, partners and colleagues. We ensure a positive work environment that is encouraging, enthusiastic and motivating to our team. This approach breaks down barriers in order to stimulate our company's ambition of constant overachievement.

You will be part of a fun & ambitious team!

To apply, please send your cv and cover letter to: careers@efficientip.com